Policy on Department Support for Graduate Student Travel

The Department of Economics subsidizes graduate students in order to encourage them to present their work in professional settings. The rules for travel funding requests are as follows:

1. Graduate students are eligible for up to one travel grant per academic year.

2. Domestic travel grants are limited to $600.00 and international travel grants are limited to $900.00. The maximum cumulative department travel grants while at UCSB are limited to $1,500.00.

3. Requests must be made at least 45 days before travel commences.

4. Travel approval is conditional on the value of the travel, as judged by the department. In general, students must be presenting their work at the conference they plan to attend. Exceptions may be made on a case-by-case basis if the student has another important role in the conference or can demonstrate a specific reason the conference is of value. Travel to the ASSA is supported only if the student is presenting.

5. Expenses to be covered are limited to transportation, lodging, and conference registration fees.

6. Receipts for all expenses and confirmation of paper acceptance must be provided to the department

7. Eligible travel begins in the summer before a student's third year and ends at the end of the Fall term of a student's sixth year (for students on the job market before the sixth year, eligible travel ends at the end of Winter Quarter of the year the student is on the job market).

8. Students who have advanced to candidacy <u>must</u> apply for an [Academic Senate Doctoral Student Travel Grant](#) before requesting support for travel from the department.

9. After the student's first travel grant from the department, students must apply for other funding prior to applying for department funds. Such funding sources may include the following:
   a. [GSA Conference Travel Grant](#)
   b. [Broom Center Student Research and Travel Grant](#)

10. Students must be in good standing and not beyond time-to-degree or time-to-advance standards at the time of submitting their application.

Policy effective Fall Quarter 2023 and is subject to change without notice.