

DEPARTMENT OF ECONOMICS
PROPOSAL FOR ECON 193

Internship Credit Application

Student's Name _____ Date _____

Proposal for: Fall/Winter/Spring/Summer of 20_____ Perm _____

Telephone _____ Email: _____

Name of Employer _____

Industry _____

Supervisor's Name _____ Title: _____

Employer's Address _____

Phone Number _____ Email: _____

Please either submit an official internship description from the employer (can be from their website) or a copy of your offer letter.

Internship Dates _____ Projected hours per week _____

Please read the entire back of this page before signing.

By signing this form, I understand and agree to:

- a) Complete all work hours contracted with my employer.
- b) Contact Career Connection and my employer if any problems at my internship arise that would prevent me from completing my internship commitment.
- c) Complete an 8-page report to be submitted by the last Friday of the quarter enrolled in the course (Friday of "Finals Week"). **TWO (2)** copies of this paper should be submitted to Career Connection either in person to **2119 North Hall**, or via email to **econ-careerconnection@ucsb.edu** along with your name and perm #.

Student's Signature _____ Date _____

Department Signature _____ Date _____
(Career Connection)

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Rules & Guidelines

- Students must be in the full major in order to enroll
 - Students must have a minimum cumulative GPA of 2.5
 - ECON 193 is graded on a Pass/No Pass basis
 - ECON 193 can be worth a maximum of one (1) unit
 - Students can take this course a maximum of twice, for a maximum of two (2) units total
 - ECON 193 does NOT count towards the upper division major requirements
 - Students must be enrolled in ECON 193 concurrent with their internship, or in the following quarter
 - Students must complete the below steps to gain passing credit for this course
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Application Process & Steps to Gain Full Credit

- Along with the completed application (front of this sheet), you will need to submit either an official internship description from the employer (can be from their website) or a copy of your offer letter **IN PERSON** to Career Connection, 2119 North Hall.
 - Once your application has been approved by Career Connection, you will need to get the course add code from the Economics Undergraduate Advising Office, 2121 North Hall and submit the rest of your paperwork there.
 - Once signed up for the course, continue through your internship and complete all contracted commitments with the company. Please inform your employer and Career Connection if for any reason you are unable to complete your commitment to the employer or finish the course.
 - Complete an 8-page report to be submitted by the last Friday of the quarter enrolled in the course (Friday of “Finals Week”). This paper should be submitted to Career Connection either in person to **2119 North Hall**, or via email to **econ-careerconnection@ucsb.edu** along with your name and perm #.
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How to Enroll

- After turning in the application and receiving Department approval, Career Connection will give you an **enrollment code** and **add code**.
 - When you enroll, you will need to select “**Heather Royer**” as your instructor.
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The Report

- The paper must be 8 pages, double-spaced, size 12 font, with 1” margins
- Please include:
 - A description of the internship.
 - Important skills and lessons learned.
 - At least one important Economics or Accounting concept and the role it plays in the company or industry in which you interned.